



Pasco County Title 1 School Level
Parent and Family Engagement Plan 2025-2026
West Zephyrhills Elementary

Each Title I school shall jointly develop with parents and family members of participating children, a written plan that shall describe how the school will carry out the requirements mentioned below. Parents shall be notified of the plan in an understandable and uniform format and, to the extent practical, provided in a language the parents can understand. The school plan must be made available to the local community and updated and agreed on by parents periodically to meet the changing needs of parents and the school.

School's vision for engaging families:

West Zephyrhills Elementary believes that parents, schools, families, and communities working together will create meaningful partnerships that lead to gains in student achievement.

What is Required:

Assurances: We will:

- Involve an adequate representation of parents, or establish a parent advisory board to represent families, in developing and evaluating the "School Parent and Family Engagement Plan" that describes how the school will carry out its required family engagement activities.
- Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved. Offer other meetings/workshops at flexible times.
- Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are to be used.
- Involve parents in the planning, review, and improvement of the Title I program.
- Develop a school-parent compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement and describes how parents and teachers will communicate.
- Offer assistance to parents in understanding the education system and the state standards, and how to support their children's achievement.
- Provide materials and training to help parents support their child's learning at home. Educate teachers and other school staff, including school leaders, on how to engage families effectively.
- Coordinate with other federal and state programs, including preschool programs.
- Provide information in a format and language parents can understand and offer information in other languages as feasible.

Principal: Christina M. Twardosz

Date: 08-01-25

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EVERY TITLE I SCHOOL IN PASCO COUNTY WILL:

1. **Involve parents in the planning, review, and improvement of their Comprehensive Needs Assessment and Title I program. The school will jointly develop and evaluate the Parent & Family Engagement plan with an adequate representation of parents.**

Describe the method in which parents were involved	The meeting was advertised on the WZES Facebook page, mystudent parent communication, marquee and flyers were sent home.
Date of meeting to gather parent input for Comprehensive Needs Assessment	04/23/2025 for 2025-2026 school year
Date of meeting to gather parent input for this Title I Parent and Family Engagement Plan	04/23/2025 for 2025-2026 school year

2. **Develop a school-home compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement and describes how parents & teachers will communicate.**

How were parents invited to develop or revise the compact?	Parents were invited via mystudent communication, flyers, and email. The compacts were distributed for feedback during our SAC meeting in March. Feedback was verbal and our SAC secretary recorded it on the document. The document was submitted to our bookkeeper for final copies.
Date of parent meeting to develop or revise the compact	04/23/2025
What communication methods will be used between teachers & parents as well as school & parents?	WZES Facebook, marquee, mystudent email and text messages, and flyers
Elementary schools are required to hold at least one face to face conference with parents. Explain your process?	We are planning one face to face parent conference night. Teachers are paid for two hours to come meet with parents. Teachers send out invites to families to sign up for a 10-15 minute conference.

3. **Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved.**

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What information is provided at the meeting? How are parents notified of the meeting?	We provided families with WZES school grade, used the PPT provided to explain Title 1, the requirements of Title 1, how they can be involved, the curriculum we use, academic assessments, and how they can support their child by providing input.
Tentative date and time(s) of the Annual Title I Meeting and steps taken to plan the meeting	September 11, 2025
How do parents who are not able to attend receive information from the meeting?	We sent the information home.
How are parents informed of their rights?	Parents rights were in the PPT and we also sent home the annual title 1 letter to families.

4. Identify partnerships that coordinate & integrate Title I and local/federal funds to provide opportunities that encourage and support parents in more fully participating in the education of their children and/or to help support learning at home.

Title III-ESOL	
Title IX-Homeless	SIT Liaison, School Counselor, and Social Workers
Preschool Programs	VPK, PreK, Headstart and Early Headstart
IDEA/ ESE	ESE Support Facilitators, ESE IA's, Behavior Interventionists, Drop Out Prevention Teacher, School Counselor
Migrant	ESOL IA, ESOL Teacher, Social Workers, and School Counselor
Other	

5. Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are used.

Allocation	Full-Time Parent Involvement Coordinator
Explain how these funds will be used this school year	Full-Time Parent Involvement Coordinator
How are parents involved in deciding this?	Annual Title 1 Parent Survey
How did you document parent input?	Annual Title 1 Parent Survey

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6. Provide assistance, training, workshops, events, and/or meetings for parents to help them understand the education system, curriculum, standards, state assessments and achievement levels.
- Best practice is to hold parent events that teach caregivers a new tip, tool, or strategy, that parents can use at home with their child to help reinforce what they are learning in the classroom.
 - Think of Family Engagement as a strategy to reach the goal of student achievement
 - Offer workshops, events and/or meetings at flexible dates/times. (i.e., morning, evening, lunch, Saturdays). Provide information to parents in a timely manner and in an easy-to-read format.

Building Capacity of Families								
SIP goals	Title/Description of Strategy	How will this impact student achievement?	When will this occur?	When applicable, indicate the services you will provide to families.				How will this support learning at home?
				Transportation	Meal	Childcare	Translation	
1. Instructional Practices	Planning and rehearsing rigorous lessons aligned to the Florida BEST standards.	High impact instruction	Every week.					n/a
2. Positive Learning Environment	Positive Behavior and Intervention System	High impact instruction	Every day.					n/a

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3. Positive Relationships with Families	Fulfill the school's mission, support the needs of students and keep parents. Lunch and Learns and Data Chats to keep families informed of their child's progress	High impact instruction	Lunch and Learn- once a month and Data Chats- October and March.	X		Give families tools and strategies to support their child's learning.
Other:						

Explain how parents are provided information regarding the curriculum, achievement levels, progress monitoring and assessments.	This information is a part of the Annual Title I Meeting from the beginning of the year. We also have a monthly grade specific lunch and learn for families. We are also doing data chats tied to a school dance. One will be in October and the other will be in March.
How will workshops/events be evaluated? How will the needs of parents be assessed to plan future events?	The workshops and events are evaluated at the end of the year with the annual Title 1 survey.
Describe how the needs of parents/families who speak a language other than English will be met at workshops/events.	We will have a translator to help support parents that speak another language.
What are the barriers for parents to attend workshops/events and how do you overcome these?	To overcome some of the barriers, we are providing families with lunch and chance to practice the new strategy with their child and we are also holding our family data chat before a school dance to help build relationships.
How are flexible dates and times for meetings, events and/or workshops offered? (Give examples)	We are doing the lunch and learns during the school day. We gave out the dates and times at the beginning of the year. The school dances will take place after school. The times of the events are suggestions from our annual title 1 survey.

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<p>How are the needs of parents with disabilities accommodated to ensure they have access to meetings, workshops, and/or events?</p>	<p>We are doing the lunch and learns during the school day. We gave out the dates and times at the beginning of the year. The school dances will take place after school. The times of the events are suggestions from our annual title 1 survey.</p>
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7. Utilize strategies to ensure meaningful Communication

Describe the methods that will be used to ensure meaningful, ongoing communication between home and school	Teachers use mystudent to communicate with parents, parent-teacher conferences, flyers, report and progress reports, mystudent, website, facebook, and planners
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8. Educate and build the capacity of school staff on ways in which to work with and engage families effectively as well as the importance of parent engagement in increasing student achievement. Explain your plan for this school year.

<u>Topic/Title</u>	<u>How does this help staff build school/parent relationships?</u>	<u>Format for implementation: workshop, book study, presenter, etc.</u>	<u>Who is the audience?</u>	<u>Tentative Date/Time</u>
Welcoming Phone Calls	This will help staff build relationships by making one positive phone call prior to any other phone call.	Micro PD via video	All WZES faculty and staff members	October
Communication	This will help staff build relationships because they will learn the importance of communication with our families.	Micro PD via video	All WZES faculty and staff members	November
Foundations of Family Engagement	This will help staff build relationships because they will learn the importance of foundations of family engagement.	Micro PD via video	All WZES faculty and staff members	December
Conferencing for Academic Partnerships	This will help staff build relationships because they will learn how to partner with parents for success.	Micro PD via video	All WZES faculty and staff members	January

9. Provide an easily accessible resource area where parents and families can get information about the school facility, school policies, contacts, academic assistance, community resources and other materials.

<u>Location of Resource Center/Area</u>	<u>Person responsible for monitoring and updating Resource Center/Area</u>	<u>List a sampling of materials made available in the Resource Center/Area</u>
WZES Portable/Paw Mart	Justin Davis	Math and Reading Curriculum Take Home Kits, books, school supplies, clothing, shoes, etc.

Principal: Christina M. Twardosz Date: 08-01-25

Drafts of PFEP's are due in Title I Crate by April 24th, 2025.

**PFEP Copies should be placed on the school website as well as in the Title I Family and Community Binder in the front office for parent and community access. Information regarding where the plan may be accessed should be communicated to parents and the community. A "Family Friendly" version of this plan should be distributed to families.*

¹ (7/21/22)