



Pasco County Title I School Level
Parent and Family Engagement Plan 2026-2027

West Zephyrhills Elementary School

Each Title I school shall jointly develop with parents and family members of participating children, a written plan that shall describe how the school will carry out the requirements indicated below. Parents shall be notified of the plan in an understandable and uniform format and, to the extent practical, provided in a language the parents can understand. The school plan must be made available to the local community and updated and agreed to by parents periodically to meet the changing needs of parents and the school.

School's vision for engaging families:

What is Required:

Assurances: We will:

- ☒ Involve an adequate representation of parents, or establish a parent advisory board to represent families, in developing and evaluating the "School Parent and Family Engagement Plan" that describes how the school will conduct its required family engagement activities.
- ☒ Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved. Offer other meetings/workshops at flexible times.
- ☒ Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are to be used.
- ☒ Involve parents in the planning, review, and improvement of the Title I program.
- ☒ Develop a school-parent compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement and describes how parents and teachers will communicate.
- ☒ Offer assistance to parents in understanding the education system and the state standards, and how to support their children's achievement.
- ☒ Provide materials and training to help parents support their child's learning at home. Educate teachers and other school staff, including school leaders, on how to engage families effectively.
- ☒ Coordinate with other federal and state programs, including preschool programs.
- ☒ Provide information in a format and language parents can understand and offer information in other languages as feasible.

Principal: _____

Date: _____

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EVERY TITLE I SCHOOL IN PASCO COUNTY WILL:

1. Involve parents in the planning, review, and improvement of their Comprehensive Needs Assessment and Title I program. The school will jointly develop and evaluate the Parent & Family Engagement and Title I Schoolwide plans with an adequate representation of parents.

Describe the method in which parents were involved.	The meeting was advertised on the WZES Facebook page, MyStudent Parent Communication & flyers were sent home to the families.
Date of meeting to gather parent input for Comprehensive Needs Assessment	September 1, 2026 for the 26/27 school year.
Date of meeting to gather parent input for this Title I Parent and Family Engagement Plan	September 1, 2026 for the 26/27 school year.

**Evidence of the input gathered and how it was/will be used should be uploaded to Title I Crate.*

2. Develop a school-home compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement and describes how parents & teachers will communicate.

How were parents invited to develop or revise the compact?	Parents were invited via MyStudent Communication, flyers and email. The compacts were distributed to teachers for parent signatures at Meet The Teacher. Feedback was given via verbal communication. The documents will be submitted to our bookkeeper for final copies.
Date of parent meeting to develop or revise the compact	August 10, 2026
What communication methods will be used between teachers & parents as well as school & parents?	MyStudent, E-mail and telephone communication.
Elementary schools are required to hold at least one face to face conference with parents where the compact is discussed. Explain your process?	We are planning on hosting face to face parent/teacher conference night. Teachers are paid for two hours to meet with families. Teachers are responsible for reaching out to parents to sign up for 1 10-15 minute conference with the teacher and parent.

**A parent signed copy of the compact should be uploaded to Title I Crate as evidence of implementation.*

**Evidence of the input should be uploaded to Title I Crate.*

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3. Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved.

What information is provided at the meeting? How are parents notified of the meeting?	We provided parents with the WZES school grade, used the PPT to explain Title One, the requirements of Title One, how the families can be involved, the curriculum we use, academic assessments, and how the families can support their child by providing input.
Tentative date and time(s) of the Annual Title I Meeting and steps taken to plan the meeting	September 1, 2026
How do parents who are not able to attend receive information from the meeting?	The information was sent home via the student.
How are parents informed of their rights?	Parents Rights are provided in the PPT as well as the Annual Title One Letter that is sent home to the families in the beginning of the school year.

4. Identify partnerships that coordinate & integrate Title I and local/federal funds to provide opportunities that encourage and support parents in more fully participating in the education of their children and/or to help support learning at home.

Title III-ESOL	ESOL Resource Teacher, ESOL SSS, ESOL IA.
Title IX-Homeless	SIT Liaison, School Counselor & Social Worker.
Preschool Programs	VPK, PreK, Headstart & Early Headstart.
IDEA/ ESE	ESE Support Facilitators, ESE IA's, Behavior Interventionists, School Counselor.
Migrant	ESOL IA, ESOL Resource Teacher, Social Worker & School Counselor.
Other	

5. Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are used.

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Allocation	This amount will be the amount that the district determines as your set aside (in your 3136 line) as well as whatever (if any) additional money you've set aside out of your budget.
Explain how these funds will be used this school year.	Planners for all students
How are parents involved in deciding on this?	Annual Title One Survey
How did you document parent input?	Annual Title One Survey

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6. Provide assistance, training, workshops, events, and/or meetings for parents to help them understand the education system, curriculum, standards, state assessments and achievement levels.
- Best practice is to hold parent events that teach caregivers a new tip, tool, or strategy, that parents can use at home with their child to help reinforce what they are learning in the classroom.
 - Think of Family Engagement as a strategy to reach the goal of student achievement
 - Offer workshops, events and/or meetings at flexible dates/times. (i.e. morning, evening, lunch, Saturdays). Provide information to parents in a timely manner and in an easy-to-read format.

Building Capacity of Families									
	SIP goals	Title/Description of Strategy	How will this impact student achievement?	When will this occur?	When applicable, indicate the services you will provide to families.				How will this support learning at home?
					Transportation	Light Refreshments	Childcare	Translation	
	1. Instructional Practices	Planning & rehearsing rigorous lessons aligned to Florida BEST Standards.	High impact instruction	Every week					N/A
	2. Positive learning environment	Positive behavior & intervention system.	High impact instruction.	Every week.					

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3. Positive Relationships with Families.	Fulfill the school's mission, support the needs of students & keep parents. Lunch & Learns, as well as Data Chats to keep families informed of their child's learning.	High impact instruction	Lunch & Learns- once a month. Data Chats-	x	Provide families tools and strategies to support their child's learning.
Other:					

Explain how parents are provided with information regarding the curriculum, achievement levels, progress monitoring and assessments.	This information is a part of the Annual Title One Meeting from the beginning of the year. We also have a grade level specific lunch and learn for families. We will also have Data Chats tied to school dances a few times a year.				
How will workshops/events be evaluated? How will the needs of parents be assessed to plan future events?	<u>The workshops and events are evaluated at the end of the year with the Annual Title One Survey.</u>				
Describe how the needs of parents/families who speak a language other than English will be met at workshops/events.	<u>We will have translators available to help support those parents with a language barrier.</u>				
What are the barriers for parents to attend workshops/events and how do you overcome these?	<u>To overcome some of the barriers, we are providing families with lunches and a chance to practice the new strategy with their child as well as hosting Data Chats with the families, while tied to a school dance to help build relationships.</u>				
How are flexible dates and times for meetings, events and/or workshops offered? (Give examples)	<u>The Lunch & Learns are during the school day, the dates are provided to families at the beginning of the year. The Data Chats & school dances are after school hours. The times and events are suggestions from our Annual Title One Surveys.</u>				

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How are the needs of parents with disabilities accommodated to ensure they have access to meetings, workshops, and/or events?	The Lunch & Learns are during the school day, the dates are provided to families at the beginning of the year. The Data Chats & set times and events are suggestions from our Annual Title One Surveys.
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**These events should be included on the Data Collection Sheet for School Events.*

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7. Utilize strategies to ensure meaningful communication.

Describe the methods that will be used to ensure meaningful, ongoing communication between home and school	Teachers utilize MyStudent to communicate with parents, <u>parent/teacher conferences, flyers, report & progress reports, school website, Facebook and school planners.</u>
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8. Educate and build the capacity of school staff on ways in which to work with and engage families effectively as well as the importance of parent engagement in increasing student achievement. Explain your plan for this school year.

<u>Topic/Title</u>	<u>How does this help staff build school/parent relationships?</u>	<u>Format for Implementation: workshop, book study, presenter, etc.</u>	<u>Who is the audience?</u>	<u>Tentative Date/Time</u>
Welcoming Phone Calls	<u>This will help staff build relationships by making one positive phone call prior to any phone calls.</u>	<u>Micro PD via video</u>	<u>All WZES faculty & staff</u>	<u>August</u>
<u>Communication</u>	<u>This will help staff build relationships with the importance of communication with our families.</u>	<u>Micro PD via video</u>	<u>All WZES faculty & staff</u>	<u>September</u>
<u>PFE Series #1: Foundations of Family Engagement</u>	<u>This will help staff build relationships by learning the importance of foundations with family engagement.</u>	<u>Micro PD via video</u>	<u>All WZES faculty & staff</u>	<u>October</u>
<u>PFE Series #2: Building Relationships</u>	<u>This will help staff with building healthy and positive relationships with the families.</u>	<u>Micro PD via video</u>	<u>All WZES faculty & staff</u>	<u>November</u>
<u>Family Engagement Assessment Tool</u>	<u>This will help staff by maintaining family engagement.</u>	<u>Micro PD via video</u>	<u>All WZES faculty & staff</u>	<u>December</u>
<u>Conferencing for Academic Partnerships</u>	<u>This will help staff build relationships with families & how to partner with parents for success.</u>	<u>Micro PD via video</u>	<u>All WZES faculty & staff</u>	<u>January</u>
<u>Engaging Families to Increase Student Attendance</u>	<u>This will help staff with maintaining positive family relationships and helping families with good attendance.</u>	<u>Micro PD via video</u>	<u>All WZES faculty & staff</u>	<u>February</u>

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9. Provide an easily accessible resource area where parents and families can get information about the school facility, school policies, contacts, academic assistance, community resources and other materials.

<u>Location of Resource Center/Area</u>	<u>Person responsible for monitoring and updating Resource Center/Area</u>	<u>List a sampling of materials made available in the Resource Center/Area</u>
Paw Mart		<u>Math & Reading Curriculum, Take Home Kits, books, school supplies, clothing, shoes, toiletries, etc.</u>

10. Provide a summary of your Title I Schoolwide Plan in the box below.

West Zephyrhills Elementary School will use Title I funds to support student achievement, behavior, and family communication. Funds will provide student planners to strengthen communication between school and home, a Behavior Specialist to support students with social skills, self-regulation, and positive behavior, and additional Instructional Assistants to provide targeted small-group instruction and intervention. These investments are designed to increase student engagement, reduce behavioral barriers to learning, and improve academic achievement. Progress will be monitored through student achievement, progress-monitoring, behavioral, and classroom performance data.

Principal



Date:

9/4/26

Drafts of PFEP's are due in Title I Crate by April 23rd, 2027.

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**Copies should be placed on the school website as well as in the Title I Family and Community Binder in the front office for parent and community access. Information regarding where the plan may be accessed should be communicated to parents and the community.*

**A "Family Friendly" version of this plan should be distributed to families and uploaded to Title I Crate.*

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